

Crosspoint Christian School

Parent/Student Handbook

2022-2023



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Introduction

Parents, you have made an important choice in enrolling, or re-enrolling, your student for school this year. We know that your desire to see your child succeed is an important factor in choosing Crosspoint. We realize that your decision will make a large impact on your family over the course of this year. By committing to Crosspoint, you are committing to people, events, ideas, and opportunities. You are also engaging in a community of like-minded parents. Our goal is to promote Christ while assisting you in the education and training of your student.

Biblically focused, thoroughly equipped Christians do not grow on trees. Nor do Christians become equipped for service and leadership by accident. Christians who meet these descriptions – the same ones promoted in our mission statement – must be trained. That is why we operate. Crosspoint Christian School exists to promote Christ, to do so by offering a Christ-centered education, so that its students might receive the training and equipping they need to be successful servants in Christ's kingdom. This is our stance, and we believe we must share it with you.

Ultimately, our school is a partnering ministry. The rules, principles, and guidelines written out in the pages that follow help our school partner with you as parents to educate your children Biblically. Some of the rules imposed here are ones that some of you might not choose for your student. The principles that are contained here, however, are presented to help insure overall school success. Honoring the rules and commitment of this handbook, we would say, will help the entire school community realize the school's mission. In other words, this is something we must do together.

Students, you too have a role to play. The parents and teachers make up one segment of the school community. However, you are the important other half that brought us together in the first place. Your commitment to Crosspoint, to obeying its rules and policies, and to strive for success in your time here, is just as important to Crosspoint's success as any parent or staff person's effort. Without you, in fact, there is no school.

You see, the school depends on you, and on rules and guidelines. Without students, we do not have a school; just like, without rules and guidelines, we do not have a school. These rules and guidelines are not meant to destroy your freedoms. Rather the opposite is true. The rules and guidelines allow all students to experience freedom with structure. Working within the guidelines established here will enable you and every other student to learn, grow and mature. Pushing against the limits will directly disable that same learning process. So please, do not just think of this handbook as a list of "don'ts". If you abide by what we ask of you here, you will be amazed at what you can accomplish.

Open communication is essential, and to all of you we extend the invitation for conversation. Do not hesitate to ask questions or seek clarification.

Statement of Faith

We believe that the Scriptures, both Old and New Testaments, are the inspired Word of God without error in the original Hebrew and Greek writings. The Bible is the complete revelation of His will for the salvation of men and is the divine and final authority for Christian faith and life.

God is the Creator of all things, infinitely perfect and eternally existing in three persons: Father, Son, and Holy Spirit.

Jesus Christ is true God and true man, having been conceived of the Holy Spirit and born of the Virgin Mary. He died on the cross as a sacrifice for our sins, according to the Scriptures. Further, He rose from the dead and ascended into Heaven, where He sits at the right hand of the Majesty on High. He is now our High Priest and Advocate.

The ministry of the Holy Spirit is to glorify the Lord Jesus Christ, to convict men of sin, to regenerate the believing sinner, to indwell, guide, instruct, and empower the believer for Godly living and service.

Man was created in the image of God to glorify Him.

Man fell into sin and is, therefore, lost. Only through the regeneration by the Holy Spirit can salvation and spiritual life be obtained.

The shed blood of Jesus Christ and His resurrection provide the only ground for justification and salvation for those who believe, and only those who receive Jesus Christ are born of the Holy Spirit and, thus, become children of God.

Those who have truly received Jesus Christ as their Savior can never be removed from the hand of God.

The physical and personal return of our Lord Jesus Christ is imminent, and this "Blessed Hope" has a vital bearing on the personal life and service of the believer.

This Statement of Faith gives the perspective from which all teaching at Crosspoint will come. Areas of doctrine, which are non-essential to salvation, such as gifts of the Spirit or modes of baptism, etc., will be discouraged in classroom discussion. Such areas of discussion will be referred back to the parents of the student seeking wisdom.

Biblical Principles of Kingdom Education

The education of children and youth is the primary responsibility of parents. Deuteronomy 6:4-9; 11:18-21; Psalms 78:1-7; Psalms 127:3; Proverbs 22:6; Ephesians 6:4

The education of children and youth is a 24 hour-a-day, 7 days-per-week process that continues from birth until maturity. Deuteronomy 6:7; 11:19; Proverbs 22:6

The education of children and youth must have as its primary goals the salvation and discipleship of the next generation. Psalms 78:6-7; Matthew 28:19-20

The education of children and youth must be based on God's Word as absolute truth. Matthew 24:35; Psalms 119

The education of children and youth must hold Christ as preeminent in all of life. Colossians 2:3, 6-10

The education of children and youth must not hinder the spiritual and moral development of the next generation. Matthew 18:6; 19:13-14; Mark 10:13-16; Luke 18:15-17

The education of children and youth, if and when delegated to others by parents, must be done so with utmost care to ensure that all teachers follow these principles. Exodus 18:21; I Samuel 1:27-28; 3:1-10

The education of children and youth results in the formation of a belief system or worldview that will be patterned after the belief systems or worldviews of the person's teachers. Luke 6:40

The education of children and youth must lead to true wisdom by connecting all knowledge to a Biblical worldview frame of reference. Romans 1:20; Psalm 19:1; Proverbs 4:5,7; 3:19; 9:10, Psalms 104:24; 136:5; Jeremiah 10:12; Romans 11:33; Luke 11:52; Colossians 2:3; 1 Corinthians 8:1; 13:8; Romans 1:28

The education of children and youth must have a view of the future that includes the eternal perspective. Colossians 3:1-2; Matthew 6:19-20; 2 Timothy 4:6-8; Acts 20:24; Hebrews 11:13; Colossians 3:23-24

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Philosophy of Education

The educational philosophy of Crosspoint Christian School is based on a God-centered view of man and truth as presented in the Holy Scriptures: God created and designed all of creation through His Son Jesus Christ to glorify Him. This is especially true of man, who was created in the image of God, different from all other creation, with the unique ability to know and respond to God personally and voluntarily. Man, being born in a sinful state, is not able to know or honor God in this condition. He can enter into a personal fellowship with God only by being born again through receiving Jesus Christ as his personal Savior and Lord. Then, through the power of the indwelling Holy Spirit, man is able to live a holy life and do the will of God, which is the ultimate purpose for life.

The entire process of education is seen as a means to bring the student into fellowship with God, to develop in them the "mind of Christ" (Philippians 2:5), and to train them in Godly truth that "he may be perfect, thoroughly furnished unto all good works" (II Timothy 3:17). This is so they can fulfill the purpose of God in their life personally and vocationally. God's Word is the ultimate authority to teach us the nature of God and His design for our own nature. Students must be developed and related to God as a whole person: spiritually, mentally, physically, and socially. They must be taught God's truth is the only truth and to see that truth as the standard by which all knowledge is processed. They must be educated as individuals to their fullest potential with their own unique abilities and personality to learn to live and work with others at home, in the church, and in their culture. The student's educational role models and guides (his parents and teachers) must be born again and must be committed to this perspective on life.

The authority for such an education comes both from God's command that children be taught to love God and to place Him first in their lives and from the fact that parents are responsible for the total education and training of their child. At the parents' request, Crosspoint Christian School becomes a partner in giving this education; thus, the administration, teachers, and parents become mutually accountable to one another to implement this philosophy.

Spiritual Instruction & Standards

Crosspoint Christian School exists for two reasons (not in order of importance because both are important). The first is to provide students with the highest quality of academic instruction possible and to challenge them to achieve their potential in learning and applying that instruction. The second is to provide spiritual instruction, direction, and challenge to each student, which would equip them to be faithful, and obedient disciples of the Lord Jesus Christ as taught in God's Word. Both of these purposes are vital to the mission of Crosspoint; parents and students both should understand that each of these areas form the core of our ministry to each individual student.

Spiritual instruction and challenge begin at the elementary school with the foundation of basic Biblical principles, such as obedience to authority, honesty, respect for others, etc. The instruction and challenge intensifies at the secondary level, both in the classroom setting and in formal and informal discussion with the administration and staff outside the classroom. Students at the secondary level will be given assignments in extended passages of Scripture, special projects, and service projects, all of which are designed to teach them how to meditate on and apply Scripture in their personal lives. Full parental cooperation with these assignments and projects is necessary in order to ensure their fullest impact.

We recognize that each student (and adult) is at his own level of spiritual growth, yet, each one must be moving forward toward greater Christian maturity. If the staff and administration of Crosspoint reach the understanding that a particular student has lost the desire to grow in his relationship with the Lord, they may choose to conduct a conference with the parents to determine what steps might be taken to restore that desire.

The basis of Crosspoint's spiritual instruction is Scripture itself. Other texts and reading material may be used, but the Word of God is the final authority. All doctrinal teaching will come from the viewpoint of the school's "Statement of Faith." From time to time, other matters outside the "Statement of Faith" will arise. It is the commitment of the staff and administration of Crosspoint not to intentionally offend any student or parent's beliefs with assignments or discussion involving spiritual or academic matters. If, however, a problem arises, we ask that both the parent and student meet with the teacher immediately to resolve the situation. If, after meeting with the teacher, the problem has not been resolved; the parent, student, and teacher should meet with the administrator.

Biblical Lifestyle Expectations

Crosspoint Christian School is a religious institution providing an education in a distinct Christian environment, and it believes that its Biblical role is to work in conjunction with the home to mold students to be Christlike. On those occasions in which the atmosphere or conduct within a particular home is counter to, or in opposition to the Biblical lifestyle the school teaches, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student. This includes, but is not necessarily limited to, living in, condoning, or supporting sexual immorality: practicing homosexual lifestyle or alternative gender identity; promoting such practices; or otherwise having the inability to support the moral principles of the school.

II Cor. 12: 21 "I am afraid that when I come again my God will humble me before you, and I will be grieved over many who have sinned earlier and have not repented of the impurity, sexual sin and debauchery in which they have indulged."

Romans 1:27 "In the same way the men also abandoned natural relations with women and were inflamed with lust for one another. Men committed shameful acts with other men, and received in themselves the due penalty for their error.",

Matthew 19:4-6 "Haven't you read," he replied, "that at the beginning the Creator 'made them male and female,' ⁵ and said, 'For this reason a man will leave his father and mother and be united to his wife, and the two will become one flesh'? ⁶ So they are no longer two, but one flesh. Therefore, what God has joined together, let no one separate."

Enforcement and Applicability Statement

Students shall be subject to the rules and policies of this handbook so long as they are registered or enrolled at Crosspoint Christian School. Therefore, students who commit offenses outlined in these and other school policies while off campus may be subject to consequences when they return to school. As always, the parent is the ultimate authority in the student's life. Moreover, the school does not desire to step in to the situation that parents have already addressed. However, all registered or enrolled families agree to uphold the policies of the school, and if those policies have been broken, the school reserves the right to administer relevant consequences. In the event that a registered or enrolled student does commit an offense against a school policy while off campus, parents are strongly encouraged to make the school aware of relevant details as soon as possible. This will enable the school to make an educated decision about its response. Information coming to the school first hand is preferred over other sources of information.

Adult-Student Guidelines

Statement of Philosophy

Crosspoint Christian School is committed to fostering an environment that promotes academic and professional success in students and adults at all levels. The achievement of such success is dependent on an environment free of behaviors which can undermine the important mission of our institution. An atmosphere of mutual respect, collegiality, fairness, and trust is essential. Although both adults and students bear significant responsibility in creating and maintaining this atmosphere, adults also bear particular responsibility with respect to their evaluative roles relative to students and with respect to modeling appropriate professional behaviors. Adults must be ever mindful of this responsibility in their interactions with their colleagues, school parents, and those whose education has been entrusted to them.

Responsibilities of adults

1. Treat all students with respect and fairness.
2. Treat all students equally regardless of age, gender, race, ethnicity, national origin, religion, or disability.
3. Provide current materials in an effective format for learning or developing new skills.
4. Provide timely feedback with constructive suggestions and opportunities for improvement or remediation when needed.
5. Live above reproach with accountability. (If an emergency means you are alone with a student waiting for a parent, you can call someone and talk to them during the wait for accountability.)

Responsibilities of students

1. Treat all fellow students and adults with respect and fairness.
2. Treat all fellow students and adults equally regardless of age, gender, race, ethnicity, national origin, religion, or disability.
3. Commit the time and energy to your studies necessary to achieve the goals and objectives of each class.
4. Commit the time and energy to your extra-curricular activities necessary to achieve the goals and objectives of each activity.
5. Communicate concerns/suggestions about the curriculum, teaching or coaching methods, teachers, coaches, or the school environment in a respectful, professional manner.

Behaviors Inappropriate to the Adult-Student Relationship

These behaviors are those which demonstrate disrespect for others or lack of professionalism in interpersonal conduct. Although there is inevitably a subjective element in the witnessing or experiencing of such behaviors, certain actions are clearly inappropriate and will not be tolerated by Crosspoint. These include, but are not limited to, the following:

- unwanted physical contact (e.g. hitting, slapping, kicking, pushing, inappropriate hugging) or the threat of the same
- sexual harassment (including romantic relationships between adults and students in which the adult has authority over the student's academic or athletic progress)
- harassment based on age, gender, race, ethnicity, national origin, religion, or disability;
- loss of personal civility including shouting, personal attacks or insults, displays of temper (such as throwing objects)
- discrimination of any form including in teaching, coaching and assessment based upon age, gender, race, ethnicity, national origin, religion, or disability
- communication directed towards an individual student (rather than a group of students) through social media, phone calls, or a text
- needed communication can be sent to one or both parents
- befriending current students through social media (other than relatives)
- traveling or being alone in a vehicle with a student, other than a relative
- being alone with a student without clear visibility or door open in a classroom
- requests for others to perform inappropriate personal errands unrelated to studies, investigational, or group learning activities
- grading/evaluation on factors unrelated to performance, effort, or level of achievement.

Avenues for Addressing Inappropriate Behavior in the Adult-Student Context

Student Concerns

Students may address situations in which they feel that they have been the object of inappropriate behavior at various levels. At the most basic level, the most effective way to handle a situation may be to address it immediately and non-confrontationally.

Oftentimes, a person is simply unaware that his/her behavior has offended someone, or even if aware, will correct the behavior appropriately if given the opportunity to do so in a way that is not threatening. The way to raise such an issue is to describe the behavior factually ("When you said..."), describe how the behavior made you feel ("I felt ..."), and state that the behavior needs to stop or not be repeated ("Please, don't do that again.")

Sometimes, such a request is not successful, the person repeats the behavior, or the student does not feel comfortable speaking directly to the adult about his/her behavior. In those cases, it may be helpful to discuss the behavior with another adult, the athletic director or the principal. These individuals may offer additional suggestions for resolving the matter informally, such as, for example, speaking to the individual on the student's

behalf or on behalf of an entire class, raising the general issue in a faculty meeting, assisting the student with writing to the individual adult or even direct intervention to get the behavior to stop.

If no satisfactory resolution is reached after these discussions or the student does not feel comfortable speaking to these individuals, he/she may bring the matter formally to the attention of the administration.

Adult Concerns

Adults may find themselves in a situation which they feel is inappropriate. At the most basic level, the most effective way to handle a situation is to immediately and non-confrontationally leave the situation and place oneself in a public place away from anything that might cause suspicion of inappropriate conduct.

An adult must be cognizant of close attachments to students that could fuel inappropriate behavior.

General Policies

Students and parents are reminded that all of the standards of conduct and behavior taught and encouraged by Crosspoint Christian School are expected and required of students and parents if they remain on campus after regular school hours.

Arrival Time

Secondary students may arrive at 7:15 a.m. Elementary students with secondary siblings in CCS may also arrive at 7:15 a.m. Elementary students without secondary siblings in CCS should arrive no earlier than 7:45 a.m. or they will be sent to before care and charged for that service.

Elementary Dismissal

The elementary school dismisses at 3:00 p.m. Parents are strongly urged to be at the school on time to pick up their children, observing the standing pick-up procedures. (**Each family will receive a number to place on their mirror at pick-up time. If a family needs more than two, please let your child's teacher know the first week of school.**) Parents are welcome to come into the building to pick up their children, provided they have parked outside of the pick-up line. However, teachers cannot engage in standing conversations with a parent until after their entire class has been dismissed to parents. Please do not plan a meeting with an elementary teacher until after 3:15 p.m. All students who remain after dismissal must be under the supervision of a teacher or with their parents. Roaming the halls or playing outside the school building is not allowed after 3:00 p.m.

Children who have been dismissed to their parents or designated driver are assumed to be in their care and will not be the responsibility of Crosspoint Christian School.

Secondary Dismissal

The secondary school dismisses at 3:05 p.m. All secondary students who remain on campus after regular school hours must be under the direct supervision of a CCS staff member or participating in a school function under the direct supervision of an approved volunteer. Roaming the halls or playing outside the school building is not allowed after 3:05 p.m.

Seniors who are finished with all academic classes may leave the campus if their parents given that authorization in GradeLink. If a parent wishes to cancel the early dismissal authorization, contact the administrator.

Any student who leaves the school campus by authorization of a parent is no longer the responsibility of Crosspoint Christian School.

Pick-Up Information

Parents should provide emergency contacts and student pickup information in GradeLink. This information must be updated annually. (NOTE: If there are custodial issues with any student, all appropriate official documentation must be on file in the school office.) If someone other than those designated will pick up students, parents should call the school office or send a note to the child's teacher.

Attendance & Absences

Crosspoint is committed to the philosophy and practice of academic instruction. Each school day provides new learning experiences and opportunities to grow. While some elements of a missed classroom experience may be repeated or recovered, certain other facets are lost, to the student's detriment. Therefore, we urge students to attend and participate in all classes. Obviously, some absences are inevitable and unavoidable. The following attendance policies will be used to encourage faithful attendance and promote successful student performance.

Students with an excused absence are required to hand in all assignments and take all missed tests within the number of days equal to the number of days absent. Students will always have at least one day after an absence to make up a test/quiz that was given on a day they were absent (exception: pop quizzes must be made up on the day a student returns).

In the event of an excused absence, elementary assignments may be obtained from the office **at the end of the school day** provided the parents have called in advance for the assignments.

It is the secondary student's responsibility to obtain missed assignments and arrange to take tests/quizzes following an absence. It will not be the responsibility of the office personnel, teachers, or other staff to keep a running list of missed assignments due to absences. Please do not call the office, or otherwise ask for this service. If the absence is planned, assignments may be obtained prior to the planned date of absence. In those cases, the student should let teachers know about their planned absence as far in advance as possible. Students can then obtain assignments from their teachers before the missed class.

All long-term assignments (two weeks or longer) must be turned in by the due date regardless of the reason for the absence. If the student is ill, he must arrange for someone to deliver the assignment to the appropriate teacher. If the student has arranged in advance to be absent, the assignment should be turned in beforehand. In the case of severe or extended illness, the parent should maintain communication with the school.

The administrator may choose to meet with a student's parents if total or partial absences reach a level that is deemed to be detrimental to the student's progress.

Reporting absences

If a student is absent on a regular school day, parents must notify the school office **before 9:00 a.m.**, stating the reason for the absence. Parents may leave a voice message on the school telephone or email the school if they need to make contact before the school office is open. After 9:00 a.m., the student will be marked with an unexcused absence until proper notice is given. Please note that planned absences for an extended period require pre-approval by the administrator and will not be excused after the fact.

Absences Allowed

Students will be allowed up to ten absences per class per semester without penalty. Parents will be notified when a student reaches five absences. **All absences beyond ten will be counted as unexcused; students and parents are advised to use their excused absences wisely.** We suggest, for example, that all pre-arranged doctor or dentist appointments be scheduled after school hours whenever possible, or at least not

during the same class period each time. In the case of documented illness or hospitalization, the administrator may make exceptions to the ten-day policy. Excessive absences in a particular class could result in loss of credit for 9th-12th grade students.

Juniors will be allowed one excused absence during the spring semester for the purpose of visiting colleges. Seniors will be allowed two excused absences in the fall and one in the spring for the purpose of visiting colleges. **These absences must be planned, and the school notified more than one day in advance.** College visit related absences for juniors (1) and seniors (3) will not count toward their ten-absence limit.

Students missing school to take a college entrance exam will count as an excused absence and not count toward their ten-absence limit.

Absences Due to COVID-19 Response Protocol

Absences resulting from the official Crosspoint COVID-19 Response Protocol will not be counted toward the ten-absence limit. Furthermore, such absences will not be counted against the student for the A+ program.

Unexcused Absences

Any absences in excess of the ten-total allotted per semester, or those not reported to the office by 9:00 a.m. will be considered unexcused until proper notice is given (phone call or written excuse when student returns). Work missed due to unexcused absences will be made up and may receive 50% of the earned grade (at the discretion of the teacher).

Family trips or planned absences

A planned absence is defined as any absence other than college visits, illness, family emergency, or funeral/bereavement leave. Parents should notify the administrator at least five days in advance for any planned absence of two days or more. All of these absences count toward the allotted ten per semester.

Funeral/Bereavement Leave

Students are permitted to miss up to 5 days of school for the death of an immediate family member. Immediate family members include parents, siblings or grandparents. The 5 days will not count towards the 10 days allowed each semester. Any days missed beyond the 5 bereavement days will count towards the 10 allowed absence days.

Leaving during the school day

If a student becomes ill while at school, school personnel will notify his/her parents. If it is decided, in consultation with the parent, that a student must leave school due to illness, the parent must make arrangements for the student to get home. **Students may not decide they are ill and leave campus without confirmation to the school from a parent.** If the student must leave school for a planned reason, a parent must notify the office at the beginning of the school day. For the safety of the student, parents must report directly to the office to sign their child out. Parents should not go directly to the student's classroom. When returning, students must report to the office before returning to class. Secondary students may sign themselves out if parents have notified the office in advance of the student's need to leave campus. **Students who leave without permission or who do not sign out, when leaving for any reason, will receive an unexcused absence for all class time missed and will be considered skipping school.**

Skipping School

Skipping school is defined as a student's absence from any portion of a class without appropriate authorization from the student's parents and the school authorities for the absence. As a minimum, students will receive the same consequences as for an unexcused absence. The student may also be subject to more severe discipline.

Tardiness

Punctuality is a virtue that is highly valued and encouraged at Crosspoint. In order to best utilize their God-given talents, students are taught to be wise stewards of the time they are given each day. Punctual arrival to class and to school each day is crucial to the effective operation of our school and the enhancement of individual self-discipline. Students who arrive late for class or school, miss valuable instruction time and interrupt the progress of the class.

Students should never expect to be able to come to class late for any reason (using the restroom and changing for P.E. included). However, every student is allowed two tardies each quarter without penalty. Students arriving late due to unforeseen circumstances such as unusual traffic or car problems, or checking in from an appointment will not be considered tardy, provided that a parent notifies the school about such issues. Tardiness due to reasons such as "alarm didn't work", "overslept", etc. is unexcused. **Unexcused absences to 1st hour will result in a tardy as well.** Students detained in a class at a teacher's request will receive a pass excusing the tardy to the next class from that teacher.

Tardies are accumulated quarterly.

Elementary Consequences

- Late students must be signed in at the office by a parent/guardian.
- After four unexcused tardies, parents will be notified.
- Five unexcused tardies will equal one absence and will count towards the ten allotted absences for the semester.

Secondary Consequences

Late students must always sign in at the office. Students will be counted tardy up to 30 minutes into any class period; after that, the student will be counted absent.

1st - After three unexcused tardies, a student will receive a one-hour detention.

2nd - After the fifth unexcused tardy, a student will receive another one-hour detention.

3rd - After the sixth unexcused tardy, a student will receive a one-hour detention and a parent conference will be required. Continual tardiness could result in in-school suspension or out-of-school suspension.

Building & Grounds

Being good stewards of what God has given us requires that we must all assume personal responsibility for the care and upkeep of the buildings and grounds of our school. Any damage to the buildings, grounds or furnishings of Crosspoint must be repaired and/or replaced at the expense of those causing the damage. Students will also be subject to disciplinary action if they willfully or negligently cause the destruction of school property.

Cafeteria

Students may purchase pizza or á la carte items according to the schedule. When other lunch choices are available, parents will be notified and given a menu. It is advisable to have lunches packed in a container that will keep the lunch cool until the lunch hour. Microwaves are available for **secondary student use only**. Food is not to be taken out of the designated lunch areas (except with staff permission).

Students may not act in a rowdy or disrespectful manner during lunch and must always clean up after themselves (table and floor) after they have finished eating. For safety and security reasons, students may not leave the building during lunch, unless by permission from the administrator. Because classes may be in session during the lunch hour, students will not be allowed to roam the hallways during lunch. Students are not permitted to use cell phones, digital listening devices, or cameras in the lunchroom. Failure to obey lunchtime rules will result in a one-hour detention.

Please note: Crosspoint will not tolerate any student taking all or part of someone else's lunch. Violators will be disciplined in accordance with any other stealing or vandalism incident.

Cell Phones & Electronic Communication

Elementary Students

Students are not permitted to have cell phones (including any wearable communication devices) in the classroom, the school hallways, during the lunch period, or between classes. Cell phones may be kept in lockers and used before and after school or during the day when a parent must be contacted about illness, early dismissal, etc. **Students may not check their phone for messages, send messages, or make general calls between classes.** If such behavior is observed, a teacher or administrator will take the phone from the student. If a teacher collects a cell phone from a student, it will be given to the administrator and must be picked up personally by the student's parent.

Secondary Students

Students are permitted to have cell phones with them during the school day; however, they are not permitted to be used in the classroom, in study hall, or during lunch (CCS wants to encourage student interaction during lunch). Students may use their phones before and after class, between classes, in the school hallways or at their lockers. Wearable communication devices are not allowed.

Any emails, text messages, web postings or similar communications which demonstrate student behavior that is inconsistent with the secondary student agreement, the school's statement of faith, or the policies in this handbook, will be regarded in the same manner as other inappropriate physical or verbal behavior. Students should keep this in mind before posting pictures, comments, etc. on social networking sites. All such posts represent the student, their family, and the school they attend. If the representation is inappropriate in regard to school policy, the student may be subject to school discipline.

Change of Address

Please notify the office as soon as possible of any change in your address, phone number, or persons listed to be contacted in case of emergency for your child. This information is essential for our emergency records.

Chapel

A regular part of the student's life at Crosspoint is the weekly chapel meeting. Pastors (including pastors who minister primarily to youth or children) are scheduled to speak on systematically chosen Bible passages during these meetings. Chapel is intended to promote and enhance spiritual growth and to provide the opportunity to worship and praise God together with teachers and fellow students. Students are asked to bring their Bibles to chapel. Parents are always welcome to attend chapel.

Communications

General

The school's primary method of communicating important information to parents is SchoolCast. When a student first enrolls at Crosspoint, the family will be given login information to access SchoolCast and arrange to receive communications by text, e-mail or both. It is the family's responsibility to update its SchoolCast account for changes in phone numbers or e-mail accounts. Login information can be obtained from the school office if necessary.

Grades, Attendance and Discipline

The school uses GradeLink, a student information system that allows parents to log into a portal to see their student's grades, attendance and discipline. Frequently, assignments will be available on GradeLink as well so that absent students can make up work more efficiently. This program is a valuable tool for keeping parents informed about their student's academic progress. When a student first enrolls at Crosspoint, the family will be given login information to access GradeLink. Login information can also be obtained from the school office if necessary. Secondary students who would like access to GradeLink may also obtain login information from the high school academic advisor.

Complaint or Problem Procedure

During the course of the year, misunderstandings or problems can arise between a student, teacher, and/or parent. This is often the result of poor communication between those involved. Our policy for dealing with these problems is consistent with the teachings found in [Matthew 18:15-16](#):

1. All questions, problems, or complaints should be brought to the person directly involved before anyone else is consulted or involved. Before this contact is made, we ask that you take the matter to the Lord in prayer and "sleep" on it. Many times, a situation looks different after a night's sleep; also, people are usually less emotional after some time has passed and are better able to handle a contact properly.
2. Do not discuss any problem, grievance, or personality differences you or your student may have concerning a teacher or a student with another parent, student, staff person, or outside parties. When you discuss a problem with others not directly involved, you:
 - foster an atmosphere of disrespect
 - encourage others to take offenses that are not their own
 - set a poor example of conflict resolution

- cause disunity within the school body. Even if the teacher, staff or student is wrong, discussing the problem with others makes rectifying the situation extremely difficult.
3. If the situation is not resolved through direct contact with the teacher or staff person, it should then be brought to the lead teacher or administrator.
 4. Finally, and only after the above steps have been taken, the problem may be submitted to the Board of Directors in writing. It may then be placed on the agenda for the entire board at the next regularly scheduled meeting. All parties involved will adhere to the Biblical standards for reconciliation as found in Matthew 18 and II Corinthians 2.

Dress Code - General Guidelines

Crosspoint students are encouraged to present at all times a personal appearance that is glorifying to God and consistent with the goals and standards of our school. Modesty, moderation, cleanliness, neatness, and appropriateness should serve as guidelines for making choices regarding dress and appearance.

This dress code has been designed to remove added distractions from the educational setting in order to provide a learning environment that promotes academic excellence. Parents, please see that your children follow the dress code so that our staff does not have to spend instructional time dealing with these matters.

If you have any doubts about whether an item meets dress code specifications, please bring it to the administration before allowing your student to wear it to school. The administration will make final decisions on the appropriateness of the clothing or hairstyle.

Pants

Pants or jeans must be properly sized and must not be tight, baggy, frayed, excessively worn out, or have holes in them.

1. **Khakis** – khaki uniform-style pants may be worn; allowable colors are black, gray, navy, brown, tan or olive green; material should not be tight or form fitting.
2. **Shorts** – knee-length uniform-style shorts (Bermuda, not cargo) in black, gray, navy, brown, tan or olive green; material should not be tight or form fitting.
3. **Leggings** – Girls may wear solid color leggings under their skirts.
4. **Jeans**
 - a. Elementary – students may wear solid color jeans (without decoration, manufactured fading or "dirty" look) any day of the week.
 - b. Secondary – students may wear jeans only on Dress Down days or with a jeans pass.

Skirts, dresses and jumpers

Young ladies may wear solid color skirts, dresses, jumpers, and black and gold uniform skirts that extend at least to the knee. Fabric and colors should follow the guidelines for pants.

Shirts

Shirts may **not be sleeveless or made of sheer material**. Undergarments may not be visible. When arms are raised no skin should be visible.

1. **Polos** – traditional style and fabric, loose-fitting, long tails, with buttons; may be short or long sleeve, any color or print; may only have pocket-sized logos (no logos across the front or back of the shirt)
2. **Oxford style** – collared shirt with buttons from collar to hem; **only** the collar button may be unbuttoned; may be short or long sleeve, any color or print.

Sweaters

All sweaters must be modest. Collared shirts are required underneath cardigans.

Shoes

Shoes are to be worn at all times. Shoes should be neat and clean.

Elementary students may not wear flip-flops or slides for safety reasons.

Secondary students may wear nice sandals.

Hair

All students must have conservative hairstyles that do not draw undue attention. Boys may not wear their hair below the top of the collar. **Neatly groomed** facial hair is allowed. Students may have hair that is dyed in natural colors (no blue, green, purple, etc.).

Hats/Jackets/Coats

Hats are not to be worn in the classroom. Students may wear a school-approved, CCS logoed jacket, sweatshirt or hoodie.

Jewelry, Piercings, Cosmetics, Tattoos

Girls may wear **jewelry** that is modest and that does not draw undue attention. Boys may not wear earrings.

Students may not have any facial **piercings** or piercings on other parts of their body that can be seen when in school or school-sponsored events.

Elementary girls may NOT wear **cosmetics**. Secondary girls may wear cosmetics in moderation.

Students may not have visible **tattoos and/or body art**.

PE Uniforms

Elementary

Students who are permitted to change for PE classes and choose to do so must wear an appropriate t-shirt and athletic shorts. The shorts must be a solid black or dark blue and extend to at least mid-thigh. Tennis shoes are required for P.E. During cold weather, students may also wear solid black athletic pants. Leggings, tightfitting shorts or sweatpants are not acceptable. Students wearing a dress or skirt must wear shorts underneath.

Secondary

The standard junior and senior high uniform is required for all students enrolled in P.E. This uniform consists of a Crosspoint or Joplin tournament t-shirt and shorts. Shorts must be solid black or dark blue and extend to at least mid-thigh. Tennis shoes are required for P.E. During cold weather, students may also wear solid black sweatpants or warm-up pants. Leggings, tight-fitting shorts or sweatpants are not acceptable. Necklaces should not be worn during P.E. class. Points will be deducted for any student not following the dress code.

Dress Down Days

Students may wear spirit wear on dress down days, which generally occur every Friday. Spirit Wear is defined as approved tops (t-shirts, hoodies and sweatshirts) with a CCS logo or CCS tournament logo. Secondary students may wear jeans that meet the guidelines for pants above. Athletic dress code on game days will always supersede dress down days for students.

Dress Code Violations

Elementary Students

1. Minor violations (such as jeans with holes or printed leggings) will receive a warning. If it becomes a pattern, parents will be contacted.
2. If students are inappropriately dressed, parents will be called to bring a change of clothes before the student may return to class.

Secondary Students

1. The administrator may request that a specific item of clothing not be worn to school again, or, if deemed too extreme, that a change of clothes be made immediately.
2. A written dress code violation will be given to the student as a warning. Any further written violations that semester will result in demerits. Other measures will be taken if needed for students who persist in dress code violations.

Dress Code for Extracurricular Activities

Students are expected to dress modestly and appropriately at all school activities on or off campus. School administration reserves the right to require a more stringent, or a specialized dress code for certain events, (i.e., presentations, field trips, concerts, ceremonies) and to relax the dress code when such action is deemed appropriate.

Athletic Uniforms

Uniform shorts and skirts must extend at least to mid-thigh. Likewise, undergarments should not show when an athletic uniform is being worn. Uniform substitutions, for any reason including modesty concerns, must be approved in advance by the team's coach, and must not inhibit game play or violate game rules or conditions. Student-athletes who show up to a game in a uniform that violates this policy, as determined by the coach, the administrator or a designated staff person, will not be allowed to participate in that event. These guidelines apply to both practices and games.

Spirit Week

Costumes, outfits, etc., worn during spirit week must meet the standards established in the dress code for during school hours. If in doubt, the student should have the outfit approved by the administrator in advance. Students who are not dressed modestly will not be allowed to attend class until they have changed clothes.

Banquets and Other Formal Events

Young ladies' dresses must meet the following guidelines:

1. Dress length must not be shorter than 3 inches above the knee (the short side of a 3x5 notecard).
2. Slits in dresses may not extend above 3 inches above the knee (the short side of a 3x5 notecard).
3. Dresses may not have any cutouts.
4. No cleavage may show when sitting or standing.
5. Strapless dresses must have a neckline that is straight across and no more than 2 inches below the collarbone.
6. All necklines may be no lower than 2 inches below the collar bone
7. The back of the dress must cover the natural bra line
8. Sheer overlays do not determine the length of the dress. The main fabric of a dress with an overlay must meet the length requirements.
9. Dress must not be skin-tight. This will be determined by the staff person(s) in charge.

Consequences for Dress Code Violations at Banquet and Other Formal Events

Any student who is inappropriately dressed may be asked to leave, with the opportunity to return appropriately dressed or may receive demerits or detention at the discretion of faculty. Parents will be notified that the student has been asked to leave the banquet or event. If you have any doubts about whether clothing meets dress code specifications, please bring it to the administration before allowing your student to wear it.

Emergencies

Periodic fire and tornado drills will be conducted in order to be prepared for possible emergencies. Students should follow the evacuation procedures posted in each classroom and the following guidelines:

1. Lights out
2. Windows closed
3. Walk rapidly in a single file, but do NOT run.
4. No talking (other than to a staff member presenting important information)
5. Leave books and materials in room.
6. Do NOT wait for others. Do NOT re-enter the building in case of fire or leave your assigned area in case of tornado until the all clear sounds. Do NOT block walkways, hallways, or roadways.
7. Stay with the teacher, class, or group that you were with at the time of the drill.

Health Policies

Illness

To keep from spreading illness, a student should be kept home until he/she is:

- Fever free for 24 hours without the use of fever reducing medication (for example, Tylenol)
- Vomit and/or diarrhea-free for 24 hours
- Doctor has cleared a return to school for pink eye, strep throat or other diagnosed contagious medical condition

Limits on Physical Activity

General Limits

Any request to limit a student's physical activity during recess or other times during the day for more than 3 days requires a doctor's note.

PE Participation Limits

Students who have a condition that prevents them from fully participating in PE must provide signed documentation as specified below. Points will be deducted for each day of non-participation or limited participation without the required documentation.

Elementary

For the first two classes of non-participation or limited participation, a signed note from a legal guardian is required. If the condition persists beyond two classes, a doctor's note is required.

Secondary

For the first three classes of non-participation or limited participation, a signed note from a legal guardian is required. If the condition persists beyond three classes, a doctor's note is required. On days that students are unable to fully participate in PE, they are also restricted from participating in Crosspoint athletic practices or games for that day, unless otherwise indicated by a doctor's specific directive.

Immunizations

All required immunizations must be up-to-date before attendance is allowed. Proper forms will be made available to each student.

Medications

Students requiring any prescription medication during the school day must submit an order from the physician ordering the medication stating the medication, the dosage, the time to be given, and the indications for the medication. (This form is available in the school office and on the school website). Medications must be brought to the school in a container that is appropriately labeled by the pharmacy or physician. The designated staff member will supervise the storage, distribution and taking of the medication.

Students who frequently need non-prescription medications must bring an order from his/her physician stating the type of medication, the dosage, and the specific indications for which the student may take the medication. For example, a student who has frequent headaches may have an order from his/her physician for Advil, 250 mg, one tab for headaches every four hours. (A Consent to Give Medication Form is available in the school

office and on the school website.) The school will provide generic ibuprofen (Advil) and acetaminophen (Tylenol). Any other over-the-counter medications must be sent from home in the original container marked with the student's name. We are adhering to Missouri Department of Health regulations.

Students will NOT be permitted to keep any prescription or non-prescription medications on their person, in their desks, or in their lockers.

Lockers

Students are expected to keep their lockers and the floor area around the lockers in neat and orderly condition. Violations will be subject to detention or other appropriate disciplinary action. Students are also advised to keep their lockers locked – and especially at night and over the weekend. School administration will investigate theft from and tampering with the contents of unlocked lockers, but is not responsible for lost or damaged goods when no lock was present.

Lost & Found

Lost and found items are to be brought to either the high school office or the main campus office. Students may check the lost and found for missing items before and after school. After a reasonable amount of time, unclaimed items will be donated to a charitable institution, recycled or thrown away.

Music

Believing that wholesome music is one of the good gifts from God (James 1:17), and in keeping with the principle that all truth is God's truth, Crosspoint uses the following criteria in the use of music for public performance, instruction, and extracurricular events:

1. We love and will prefer music that specifically promotes worship and glorifies God.
2. We will be mindful of the environment and attempt to keep the volume of the music at a reasonable level for both lyrical and instrumental music in keeping with the nature of the event.
3. We will not tolerate musical lyrics that directly contradict Christian values or principles.
4. We will not purposefully play or perform music that offends others within reason. Our intent shall be to play and perform music that enhances, and avoids hindering, our relationship with God and others.
5. We realize that musical taste is varied, and will not always please everyone in attendance at a Crosspoint event.
6. When in doubt, we will defer to the administration concerning musical choices.

Non-Custodial Parents

Non-custodial parents are not to use the school as a meeting place to visit with their children. In the case of divorced parents, a copy of the court order stating visiting rights will be required to be on file in the school office. The administration will only allow the non-custodial parent the rights outlined in the court order. The school will not honor special exemptions, and/or other circumstances.

Social Events

The scriptural standard for social activities can be summarized in God's directive in 1 Corinthians 10:31, "Whatever then you eat or drink or whatever you do, do all to the glory

of God.” Wholesome activities are heartily commended as examples of ways in which we may glorify God and delight in His world and with one another.

Dancing is not permitted at school or school-sponsored events. While not making a moral judgment regarding social dancing, the Crosspoint School Board has formulated this policy on the basis of two arguments: first, the impossible task of setting and monitoring limits in such a way so as to ensure that the dancing is truly honoring to the Lord, and second, that social dancing would be offensive to some Crosspoint families.

Music for school functions must be pre-approved by the administrator (see music policy above).

The following guidelines will be applied for social activities at Crosspoint:

1. Teachers and chaperones involved in the planning of social activities with classes and other student groups should make sure students are properly chaperoned at all activities and should assume the responsibility of seeing that the girls and boys conduct themselves in a manner that is consistent with the standards that define and establish Crosspoint.
2. Modest attire should be worn at all social activities. Modest swimwear (modestly cut one-piece bathing suits for the girls and boxer-style suits for the boys) is required. Please refer to the dress code section for modesty guidelines.
3. School activities will not be held on a Sunday morning, with the exception of musical performances that constitute all or part of a worship service.

Student Drivers & Student Parking

Students must have a valid driver’s license and liability auto insurance to drive to school, as documented on a Student Driver Form (available from the office or the school website). Once a car is brought on campus, it must be parked in the student parking area until the student is dismissed for the day.

Each student should be an example of courteous driving habits. Extreme caution is to be exercised at all times when driving in the parking lot. Drive slowly and carefully, always giving pedestrians the right-of-way. Be mindful of younger children who may not always be visible before darting around a vehicle. Any violations of these policies will result in the loss of driving and parking privileges at Crosspoint for a period of time determined by the administrator. **Students may not transport any other students in their vehicles during school hours and school-sponsored events without written permission from BOTH sets of parents.**

Student Fundraisers

Student organizations desiring to sponsor a fundraiser must submit a written request to the administrator.

Telephone

Students are not to use the office telephone without a compelling reason. School personnel will call parents in case of an illness or an emergency. **Students will not be called to the office phone except in the case of an emergency.** As the school has grown, it has become extremely difficult for office personnel to service every need of our

families, therefore **office personnel should not be expected to deliver messages regarding medical appointments, transportation or other business.** Please handle family business and appointment information prior to the school day. **Messages of an emergency nature from parents will be delivered to the student.**

Visitors to Campus

Parents are welcome to visit at Crosspoint. Lunch visits can be made without advance notice. If you wish to visit a classroom, please make arrangements with the teacher. Sign in at the school office before going to the lunchroom or classroom. Teachers are usually available for conferences before and after school. For the convenience of all, please call ahead to make an appointment. We value parental input and classroom involvement. Non-Crosspoint students will be permitted on campus as guests of secondary students, only upon approval of the administrator. Requests should be made at least one day in advance of the visit. Visitors are to obtain a pass from the office on the morning of the visit. Visits during lunchtime are strongly discouraged. Visitors to the campus or extra-curricular activities are expected to conform to the Crosspoint standards of conduct and dress. All visitors will be considered the responsibility of their hosts.

Weather Cancellation

In the case of a snow or ice event, the administrator, in consultation with the staff, may choose to close school or issue a late start. Crosspoint may not always cancel school when area public districts close. That decision will be based on road conditions, weather conditions, and teacher availability. Families may always keep their children home if they deem road conditions near their home or on their route to school to be unsafe. Children kept home for this reason will not be penalized as long as a parent calls the school office by 9:00 am.

Crosspoint will announce school cancellations through SchoolCast, the website, and the school Facebook page, as well as Fox 2 News and KMOV Channel 4.

Discipline Policies and Procedures

Expectations

Since Crosspoint bears the name of our Lord and Savior and is dedicated to His honor and glory, all of us must represent our school with behavior and attitudes that are pleasing to Christ and further the cause of His Kingdom. We should always seek to follow God's directive to "love Him above all and our neighbor as ourselves" in both conduct and speech. Our conduct and speech will be a major factor in making Crosspoint a light in the community.

In order to direct our behavior down the path our Lord sets before us in the Bible, the following guidelines have been established:

1. **RESPECT** – Act in such a way that you demonstrate proper respect for God, those in authority, school property, the feelings and rights of other students and yourself.
2. **HONESTY & INTEGRITY** – Be honest in all school situations, including the taking of tests, the completion of homework and in the relationships that are a part of daily school life. Use language and display character that is proper, moral and Christ-like.

3. **COOPERATION** – Cooperate with the faculty and staff in achieving the goals of Crosspoint regarding conduct, performance, and attitude.
4. **EFFORT** – Use the gifts God has given you to the best of your ability in accordance with God’s will for your life and proper Christian stewardship.

Because of the widespread effect of a person who is a scorner or mocker, this type of attitude will not be tolerated at Crosspoint. People who are scornors and mockers may not be rule-breakers, but their attitudes and actions are divisive and disruptive to a Christian atmosphere. Students who demonstrate this pattern of behavior will be counseled and given opportunities to change. God’s Word is very clear concerning people who rebel against God’s authority, as well as the effect they have on others and on the general atmosphere. God speaks about the scorner and mocker repeatedly in His Word (Proverbs 13:1; 15:12; 22:10; Titus 3:10; Romans 16:17). Proverbs in particular tells us that scornors and mockers resent correction and do not listen to rebuke; delight in mockery and insults; stir up strife, anger and bitterness and stimulate quarrels; and will not consult the wise. If the student persists in the inappropriate behavioral pattern, he/she will be asked to withdraw from Crosspoint.

In order to ensure a clear understanding of what is expected of Crosspoint students, the following specific rules have been established. Any parent or student with a legitimate complaint about a disciplinary procedure or method should talk to the person directly involved in the discipline first before contacting the administrator or School Board. It is understood that the administration will have NO comment on a matter until the person directly involved has been contacted.

Classroom Misconduct

In general, individual teachers will handle inappropriate behavior in their own classrooms. Classroom rules and penalties for non-compliance will vary from class to class, but students will be informed of these rules and the penalties in each class at the beginning of the school year. Most disciplinary problems will be resolved through the interaction of the classroom teacher and the individual students.

If a student persists in being disruptive, he/she will be sent to the administrative staff. A return to class depends upon the approval of the teacher and administration. Parents will be contacted.

Detentions and Suspensions

Elementary Students

Disciplinary action will be decided after careful consideration and contact with parents.

Secondary Students

Lunch detentions can be given when deemed appropriate by a staff member. Before-school detentions for the accumulation of minor misconduct (including tardiness), will be held one day per week from 6:30 am to 7:30 am, as necessary. A student may be suspended for a period of time, up to ten (10) days, for repeated or serious infractions regarding school rules and policies.

Behavior that could result in a suspension or expulsion includes skipping classes or leaving campus without permission; excessive detentions; forged signatures; cheating; fighting;

use of alcohol, drugs, tobacco, or electronic cigarettes (including but not limited to vaping and Juul); inappropriate use of social media; immorality; involvement with anti-godly groups or activities; profanity; stealing; pornographic literature or other serious violations of Crosspoint's conduct requirements. The suspended student's absence from class will be counted as unexcused.

1. Lunch detentions will be served on single or multiple days and will require the student to bring or obtain lunch and eat without any social interaction.
2. The administrator will issue students early morning detentions and will attempt to provide a day or two of notice to parents. The student is to take the detention notice home to inform his/her parents of the detention and **to arrange for transportation**. The detention notice should then be returned to the administrator the next school day in order to plan the detention session. If the notice is not returned or if the student fails to serve the detention on one of the specified days, the detention will be doubled.
3. The following progression of consequences will be administered after each detention issued to a student in a semester with the exception of detentions earned for tardiness; they will be dealt with on a quarterly basis:
 - a. First and second detention: One hour.
 - b. Third detention: A conference between student, parent, and administrator.
 - c. Fourth and Fifth detention: One day in-school suspension. Student will complete assignments while sitting in a designated area of the school office under the supervision of the administration.
 - d. Any detentions beyond five: One day out-of-school suspension. In addition, the student, teacher/s and administrator will have a conference and the student will be placed on a behavioral contract that will specify the conditions and expectations that must be met in order for the student to continue attending Crosspoint.
4. Students are expected to serve detentions in a cooperative manner without talking to other students, or causing any kind of disturbance. Failure to abide by detention rules will result in an additional detention.
5. In-school suspensions will be served under the supervision of the administrator. Students on suspension will come prepared to study. When serving an in-school suspension, a student will refrain from talking with other students, and will work diligently on assignments.
6. Assignments completed by the student during the student's first suspension period (in or out of school suspension) will be counted toward his/her grade. All other suspensions will result in a zero for all assignments during the suspension period.

Probation

A student who consistently displays behavior or an attitude that is in opposition to the standards and requirements of Crosspoint may be placed on disciplinary probation. The following conditions will define this probation procedure:

1. Students will be placed on disciplinary probation at the discretion of the school administration and teachers after careful evaluation, prayer, a consensus agreement, and consultation with parents.
2. The probation period will be one (1) quarter in duration.
3. Students on probation, and their parents, must sign a performance contract that details the behavior and attitudes that must be improved.
4. Students on probation will not be able to represent Crosspoint as a member of any extra-curricular team, activity, or group.
5. The administration and faculty will re-evaluate the student at the end of the quarter. If there has been no noticeable improvement in behavior or attitude, the administration and faculty may recommend expulsion or continued probation.

Expulsion

Any student who does not respond to corrective measures and who continues to exhibit negative behavior and/or attitudes, or who is involved in very serious misconduct, may be expelled by the school administration. Parents may appeal the expulsion of their child to the School Board.

Elementary Discipline

Because elementary classes are self-contained, each classroom teacher will determine the discipline policy for the classroom. This policy will be approved by administration and will be clearly communicated to both parents and students. If necessary, a teacher may modify the discipline policy during the year in order to better maintain an atmosphere conducive to learning. Any such modifications will be made with administrative input and will be clearly communicated to parents and students.

Secondary Discipline

In order to encourage and reward students who consistently demonstrate the obedience and cooperation that creates an environment conducive to learning, Crosspoint secondary staff use the Cougar Cash program. This system includes both consequences for minor disciplinary infractions and rewards for obedience, self-control, and self-management.

Secondary teachers will share behavior expectations during the first days of school. Please be sure to read the handbook concerning dress code, technology use, attendance, and check in and check out policies.

Consequences

Demerits will be issued for minor disciplinary infractions (dress code violations, inappropriate technology use, failure to obey teacher instructions, etc.) A student who has earned five (5) demerits will receive a detention issued by the administrator. Serious infractions will result in a detention or more serious consequence appropriate to the infraction. Students may earn more than one demerit for various infractions. Some infractions will be common to most teachers, while others may be teacher-specific. For example, a teacher may define infractions as follows:

- Minor Infraction (EX: talking without permission, unprepared for class, missing assignments) = 1 Demerit

- Moderate Infraction (EX: misusing technology or cell phones, disruptive behavior) = 2 Demerits
- Severe or Repeat Infractions (EX: disrespect to staff, destructive use of property, profanity, or repetition of minor or moderate infractions) = 3-5 Demerits

Rewards

Forty (40) Cougar Cash points will be awarded at the end of each quarter or mid-quarter. Demerits are subtracted from Cougar Cash earnings. Accumulated points may be used to purchase various passes throughout the semester and to exempt from one final exam each semester. In order to receive an exam exemption, a student must be passing the class, must not have earned more than three (3) demerits during the semester, and must not have earned a detention or suspension resulting from a more serious infraction.

Cheating

Cheating, or any type of dishonesty, will NOT be tolerated. The discipline will involve a zero and further disciplinary action as determined by staff or administration.

Bullying/Cyberbullying

Bullying is aggressive and/or repetitive behavior that involves a real or perceived power imbalance. Students who bully may use physical strength, access to embarrassing information, or popularity to control or harm others. Bullying includes intentional actions such as making threats, spreading rumors, attacking someone physically or verbally, or any other action intended to harm, intimidate, or humiliate.

Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can include sharing personal or private information about someone else causing embarrassment or humiliation.

Early identification is important, so all instances of bullying/cyberbullying should be immediately reported to the administrator.

Students who engage in bullying/cyberbullying will receive up to ten (10) days out-of-school suspension for a first offense. Any subsequent offense will result in 3-180 days out-of-school suspension, or expulsion, and documentation in student's discipline record. This will disqualify a high school student from the A+ program.

Dangerous Items/Activity, Threats, or Fighting

The school reserves the right to immediately suspend or expel any student who the school has reason to believe has brought a weapon to school or who has made threats of bodily harm to anyone associated with the school, including but not limited to students, teachers, parents, and other staff personnel. Threats of violence, even if intended as a joke, will be severely dealt with. Any student expelled for bringing a weapon to school or making threats will have a brief statement attached to his or her transcript indicating the reason for expulsion.

Public Displays of Affection

Public display of affection such as holding hands, embracing, kissing, etc. that could be interpreted to be of a sexual nature will not be permitted at school or at any school function. Any act of immorality on or off campus observed by, or reported to the school administration will be dealt with immediately and could result in immediate an in-school or out-of-school suspension until the situation can be reported to, and evaluated by the School Board. The student may be readmitted only after a conference that includes the student, parent, administrator, and School Board. After evaluating the circumstances, the School Board may take appropriate disciplinary action.

Pranks

Student pranks are not permitted at Crosspoint. Specifically, large-scale pranks involving the disruption of classroom furniture, decorations, etc. are not permitted. The goal of the school is to honor our campus hosts, The Ridge and First Evangelical Free, and we want to protect and maintain their facilities.

Stealing and/or Vandalism

Stealing and/or vandalism will NOT be tolerated at Crosspoint. All of us must assume personal responsibility for the care and upkeep of the buildings and grounds of our school. Respect for the property of others is expected. At no time should a student open a locker belonging to another student without permission.

Tobacco, Alcohol & Illegal Drugs

Student possession and/or use of tobacco, electronic cigarettes (including but not limited to vaping and Juul), alcohol, or illegal drugs on or off campus is NOT allowed.

Toys or Electronic Devices

Items such as iPods, MP3 players, radios, and electronic games, will not be permitted for use at school between the hours of 7:00 am and 3:00 pm without prior permission from the administrator. Toys brought to school for designated projects, show and tell days, or for recess, are the child's responsibility. Items should be left in the student's backpack until the appropriate time. Classroom teachers will decide if a toy is appropriate for school.

Academic Policies

Graduation Requirements

Crosspoint Christian School has three tracks of requirements for graduation. Each prepares students for success after high school. Students may choose from among the various classes offered in subjects where additional classes are available.

Career Track

4 English
4 Bible
4 Math
3 Science
3 History
1 Physical Education
½ Health
1 Fine Art
½ Speech
½ Personal Finance
½ Computer Applications
6 Vocational Training
(28 Credits)

General Track

4 English
4 Bible
4 Math
3 Science
3 History
2 Foreign Language
1 Physical Education
½ Health
2 Fine Art
½ Speech
½ Personal Finance
½ Computer Applications
1 Elective
(26 Credits)

Scholars Track

4 English
4 Bible
4 Math
4 Science
3 History
2 Foreign Language
1 Physical Education
½ Health
2 Fine Art
½ Speech
½ Personal Finance
½ Computer Applications
1 Elective
(27 Credits)

In order to participate in the Crosspoint graduation activities, a student must accumulate at least 4 credits during his/her senior year and must have completed all of Crosspoint Christian School's graduation requirements.

Academic Distinctions

Students who distinguish themselves through outstanding academic achievement may be placed on one of the following honor rolls at the conclusion of each quarter.

Elementary and Middle School

"A" Honor Roll: Students with grades in core subjects averaging a 90% or above.

"B" Honor Roll: Students with grades in core subjects averaging an 80% or above.

High School

Cougar Honor Roll: Students with a GPA of 4.0 or above

Honor Roll: Students with a GPA of 3.5 or above.

Honorable Mention: Students with a GPA of 3.3 or above.

Upon Graduation

Valedictorian: Graduate with the highest accumulated GPA over 4 years.

Salutatorian: Graduate with the second highest accumulated GPA over 4 years.

Honors: Graduates with a four-year GPA of 3.5 or above.

Homeschool courses are not considered in calculating the GPA for academic distinction.

Academic Restrictions for Secondary Students

The goal of Crosspoint is to motivate and encourage students to use the full measure of the talents God has given them. In order to ensure the positive academic progress of the

students, students are expected to maintain a C- (1.7) average. If a student does not maintain a 1.7 GPA, or receives a failing grade in any course, the following academic restrictions will be imposed:

1. For returning students the academic restriction time is one quarter during which time the student is expected to raise his/her average to a C (1.7).
2. For new students a one-semester grace period is allowed during which time a student is expected to work toward a C average. Incoming 7th graders will be given a one-semester grace period. At the end of the grace period, the student will be restricted according to policy if necessary.

Consequences

Returning students may be asked to leave Crosspoint at the end of the semester if they do not raise their average to a 1.7 GPA.

A new student not raising his/her GPA to a 1.7 by the end of the year may not be allowed to re-enroll for the subsequent year.

Family and college trips will be discouraged for restricted students.

Academic Standing

Academic standing will be determined as follows:

Freshman: less than 6 credits

Sophomore: 6-12 credits

Junior: 13-19 credits

Senior: at least 20 credits

A+ Program

Crosspoint Christian School participates in Missouri's A+ Schools Program, which currently provides up to two years of free tuition at a number of community colleges and vocational/technical schools in the state. Students wishing to participate in the program must meet certain requirements established by the state. Additional information is available on the school website or from the school's A+ coordinator.

Dropping or Adding a Course

Courses may be dropped or added only during the first three weeks of a semester, except in emergencies. Students adding courses after the three-week guideline may require tutoring which will be the responsibility of the student and his/her parents. Any student who drops a class or is removed for disciplinary reasons after the first three weeks will receive an F for the semester. The following procedure will facilitate adding or dropping courses:

1. Student consults with the administration and fills out appropriate form.
2. Parent signs form.
3. Teachers sign form for both dropped and added classes.
4. Administrator authorizes the change.

Dual Enrollment for High School Credit

Dual enrollment is an option that allows juniors and seniors with the opportunity to complete their high school graduation requirements with classes earned at a local college. Crosspoint will grant graduation credit for courses that are not offered as a part of the high school program and that do not duplicate courses offered by CCS. Evening or summer classes taken at a college will not be accepted for dual enrollment purposes. College courses should be scheduled in such a way that they do not interfere with the student's scheduled classes at Crosspoint. In order to receive Crosspoint credit for dual enrollment courses, a student must comply with the following guidelines:

1. Complete an Application for Dual Enrollment Toward High School Graduation for each course being taken.
2. Attach a written statement from the college verifying enrollment at the institution.
3. Have the college provide an official transcript to the Academic Advisor for final approval and placement on the high school transcript. Three college hours will equal ½ credit; five college hours will equal 1 credit.

Guidance & Counseling

Crosspoint does not employ full-time guidance counselors. We understand that sometimes we need help in our relationships with God and others. Our administrator and teachers are available to aid the family in giving the love, understanding, and direction that will help students work through any difficulties. We believe, however, that the primary responsibility for this support lies within the family unit.

High School Credits from Outside Sources

The parent and/or student should check with the CCS academic advisor or administrator to verify that credits earned from outside sources will meet the specific graduation requirements established by Crosspoint Christian School. CCS will recognize and award high school credit for all of the following types of classes completed outside the school's regular course offerings:

1. Classes taken through homeschooling before the student enrolls at Crosspoint or during a period of time in which the student is enrolled at Crosspoint part-time (four classes or fewer). This credit will be accepted for all courses/grades as stated on a transcript prepared and signed by at least one parent and submitted to Crosspoint with enrollment paperwork. Because not all homeschooling is completed equally well, home school students should be prepared to test into an appropriate math class and to provide samples of written work completed during the homeschooling classes.
2. Classes taken through other high school programs, such as classes taken at other high schools before the student enrolls at Crosspoint or summer school classes through local public schools. This credit will be accepted for all classes and grades provided on an official transcript prepared and signed by an official of the issuing high school and submitted to Crosspoint in a timely manner.
3. Classes taken through a recognized on-line or distance learning program, such as Mizzou Academy (sponsored by the University of Missouri), ABeka Academy, Liberty

University Online Academy, etc. This credit will be accepted for all classes and grades provided on an official transcript prepared and signed by an official of the issuing high school and submitted to Crosspoint in a timely manner. Parents are responsible for any tuition and fees incurred for such classes.

4. Classes taken through a recognized high school vocational-technical program. This credit will be accepted for all classes and grades provided by official documentation from the issuing vo-tech school and submitted to Crosspoint in a timely manner. These classes do not replace the core graduation requirements of 4 English, 4 Math, 3 Science, 3 History or 4 Bible classes.

All such credits will be identified on the student's transcript as earned from whatever non-Crosspoint source initially awarded the credit.

Crosspoint will not recognize and award high school credit for college classes except as provided in the dual enrollment policy above. (Students may enroll in college classes, provided those classes do not interfere with their scheduled classes at Crosspoint.)

Crosspoint teachers will not be available to provide free tutoring for students attempting to complete any of the outside classes listed above or free tutoring in higher-level classes for students who skipped Crosspoint instruction in lower level classes. For example, a student who skips Basic Math as a 7th grader should be able to earn A's or B's in Pre-Algebra without tutoring from the Pre-Algebra instructor. A student who skips Pre-Algebra as an 8th grader should be able to earn A's or B's in Algebra 1 without tutoring from the Algebra 1 instructor. If the student is unable to earn appropriate grades, he/she may be asked to drop back to the skipped class or to repeat the higher class the following year.

Testing Out of Classes

Recognizing that students may wish to take more advanced classes than their normal coursework would otherwise allow, Crosspoint has established the following policies:

1. Students may only test out of classes in math, or test into a higher-level science class (i.e. skipping Physical Science and taking Chemistry instead).
2. A student may not test out of a course he has previously failed.
3. The request to test out of a course must be submitted no later than ten days before classes begin.
4. When testing out of a course, the student must immediately enroll for the entire term of the next level course, providing it is being offered during the current school year.
5. Any student wishing to test out of a course will be required to take a comprehensive test (i.e. two semester exams) over the material covered in that course. Such testing may take as much as four hours.
6. A student may qualify for a higher-level science class by demonstrating proficiency in the math skills necessary for that science class. For example, a student wishing to take Chemistry 1 as a sophomore, must earn a 90% or better in Algebra 1 for both semesters as a freshman.
7. Once a student has begun the test, he must complete the test. No student will be allowed to "back out" after he has started the test.
8. No student will be allowed to attempt to test out of a class more than one time.

9. Students must earn at least a 90% on the exam in order to successfully test out.
10. Only passing grades will be included on the student's transcript. This grade will not be included in the student's grade point average and will be noted as "tested out-not included in GPA" on the transcript.

Parent-Teacher Conferences

Parent-teacher conferences will be held in September for secondary students and at the end of 1st quarter for elementary students. Parents are required to attend in order to communicate directly with the teachers. Parents of elementary students select a conference time with the teacher. Parents of secondary students confer with teachers on a first-come, first-serve basis on the designated day. Conferences with a teacher at any time during the school year are both welcome and encouraged. Please contact the teacher directly if you desire a conference.

Report Cards & Grading Scale

Report cards and grades are available online in Gradelink throughout the school year. Please contact the school office for help accessing your student's online account. Paper copies of report cards are available quarterly. Please see the annual school calendar for the specific dates.

Grade Scale

<u>Grade</u>	<u>Credit Points</u>	<u>Percent Range</u>
A+	4.3	98-100
A	4.0	93-97
A-	3.7	90-92
B+	3.3	87-89
B	3.0	83-86
B-	2.7	80-82
C+	2.3	77-79
C	2.0	73-76
C-	1.7	70-72
D+	1.3	67-69
D	1.0	63-66
D-	0.7	60-62
F	0	59-0

Elementary Enrichment Scale

E	Excellent	90-100
S	Satisfactory	75-89
N	Needs Improvement	60-74

Incomplete Grades

If a student fails to complete a class because of absences due to extenuating circumstances, an incomplete grade will be given on the report card. The student must arrange with his/her teachers to complete this work in order to keep the incomplete grade

from becoming an F. At the secondary level, it is solely the student's responsibility to initiate this procedure.

Late or Incomplete Assignments

Except in rare extenuating circumstances, all assignments not turned in completed and in a legible manner on the date they are due, will be subject to the following consequences. This progression is per course/subject and will start over at the beginning of each quarter.

Grades 1-6

1st late assignment of a quarter: Full credit will be given if the assignment is turned in the next school day.

2nd late assignment of a quarter: Parents will be contacted. 80% of earned credit will be given if the student returns the assignment on the next school day.

Subsequent late assignments of a quarter: Parents will be contacted. 50% of earned credit may be given (at the discretion of the teacher).

Loss of recess or enrichment class time may be used to complete missing assignments.

Grades 7-12

1st late assignment of a quarter per class: 80% credit will be given if the student returns the assignment the next school day.

Subsequent late assignments of a quarter: 50% of earned credit may be given (at the discretion of the teacher).

Retention Guidelines

Students in grades K-8 will be seriously considered for retention (repeating a subject or grade) if they demonstrate insufficient skill in the core areas of reading or math. Students in grades 9-12 must accumulate sufficient credits to move forward in their academic standing and will be required to make up courses in which they fail to earn credit.

Secondary Tests

Time Allowed

All tests given at the secondary level will be designed to be taken within one class period, or broken into units that take one period each to complete. Students will not be allowed to begin a test during one class period and finish it during another period, study hall, or at the end of the school day. Likewise, students will not be allowed to start a test at school and take it home to finish it there unless the test was specifically designed as a take-home test. In general, the teachers will collect all tests at the end of the testing period, with no additional time being given for completion.

If a student, his parents, or his teacher feel that additional time may be needed for test taking due to a learning disability, physical need, or other special circumstance; arrangements can be made in advance for an amended test, or an extended test period. However, such arrangements will not be granted to students who ask for them during the test in question.

Tests per day

It is the school's intention that no student be required to take more than two (2) core academic tests during one school day. (Regularly scheduled quizzes, such as Friday vocabulary quizzes, and pop quizzes are not subject to this limit.) It is the student's responsibility to inform teachers when he/she may be facing more than two tests so that the student and teacher can reschedule one or more tests.

Standardized Testing

Students in grades 1-9 will undergo standardized testing each spring. Individual test scores will be sent to parents and placed in the student's record.

Student Records

Permanent records for students are kept in the school office and include grades, standardized test scores, special achievements, discipline records, and other pertinent information. Information from these files is not released to parties outside the school without parental permission. ***No records will be released if the family's account is not paid in full.**

Study Halls

Students are expected to use study hall in a productive fashion and to bring all necessary textbooks and study materials with them. They will not be allowed to go to and from their lockers multiple times during the period to obtain study materials.

If the study hall is a dedicated study hall (meaning that all of the students in the room are there for study hall purposes), the time is to be run by the attending teacher as a regular class period. All of the regular class rules apply. If a student has a study hall period but is assigned to a room where a different class is being conducted, the study hall student is to obey all of the rules and guidelines for that class as outlined by the attending teacher.

Withdrawal Policies

If it becomes necessary for a student to withdraw from Crosspoint during the school year, the following steps are to be completed:

1. Parents will notify the administrator that they wish to withdraw their child from Crosspoint.
2. The student must obtain a withdrawal form from the office and have it initialed by all his/her teachers and the office personnel indicating that all books and uniforms have been turned in and that all fines, tuition and fees are paid in full.
3. Once a student has begun a semester, parents are expected to pay the tuition for the remainder of the semester unless the family is moving out of the area.
4. If all obligations have been met and there are no outstanding debts, transcripts will be forwarded at the request of the receiving school.
5. Parents will be asked to complete an exit survey that will assist in the evaluation of the curriculum and programs of Crosspoint.

Senior Policies

Senior Privileges

Those students on track to graduate in May of the current school year will be afforded the following Senior Privileges:

1. Late arrival to school if not enrolled in first period class. (These students may arrive on-campus 10 minutes prior to 2nd period class, unless they choose to arrive for and attend 1st hour study hall).
2. Early dismissal from school after the final scheduled class of the day. (Must sign out through the office)
3. Off-campus lunch if the student signs out and back in through the office and returns on time for next enrolled class.
4. Seniors are allowed three excused absences for the purpose of visiting colleges; these absences will not count toward their 10 absence limit, as long as a parent notifies the school office at least one day in advance.

Senior Finals

Seniors are exempt from May finals if they have:

1. Fewer than 8 absences during the semester
2. Maintained an "A" average in the class second semester for both 3rd and 4th quarters

The level of the class in which the senior is enrolled is irrelevant to this policy (i.e. a senior enrolled in a junior class is still eligible for this privilege).

Valedictorian and Honors

The graduate who meets all of the following criteria will be awarded Valedictorian.

1. Enrolled full-time at CCS for junior and senior year
2. Not accumulated more than 10 absences during either semester of his or her senior year
3. Not incurred serious disciplinary action during his or her senior year
4. Homeschool credits will count toward graduation requirements but will not be included in valedictorian or honors calculations.
5. Achieved the highest GPA in the class

The salutatorian must meet the above criteria (1-4 above) and have achieved the second highest GPA in the class.

Part Time Students

Part time students must accumulate at least four credits during their senior year to participate in any graduation activities.

Athletic Policies

There shall be no games or practices on days preceding final exams.

In order to participate in CCS athletics and to compete at MAC or MSCAA tournaments, a student must be enrolled in four (4) courses at CCS; at least three (3) of these must be core academic subjects.

1. No practice will be held on a Wednesday or Sunday.
2. Parents are responsible for their athlete's transportation to practices and games. CCS is in no way responsible for, nor will it supervise, transportation to and from an athletic event.
3. In the event that a student-athlete falls below a 2.0 cumulative grade point average at the end of a semester, he/she will be ineligible for the entire following semester. The student-athlete will be required to raise his/her next semester, or cumulative GPA, to 2.0 or above, to have his/her eligibility reinstated. The student-athlete will be required to continue earning at or above a 2.0 GPA in semesters following until his/her cumulative GPA reaches a 2.0 GPA or above.
4. During the season, grades will be averaged each Friday and reported each Monday. Student-athletes will not be eligible to play if they have a grade of "F" in one or more classes. Student-athletes ineligible at the time of grade reporting will not play any games that week (Monday-Friday). Student-athletes who are eligible at that time will be allowed to play in all games the following week. Student-athletes may continue to practice with the team at the parents' or coaches' discretion, even when they are academically ineligible to play. Student-athletes who are ineligible due to grades will not dress out with the team for games or travel to any away games.
5. If a student-athlete is ineligible due to one or more failing grades three times during the season, the coach and administrator will evaluate whether or not the student-athlete should remain on the team. If a student-athlete is ineligible to play due to grades four times during a season, the student-athlete will automatically be removed from the team.
6. If student-athletes have missed at least a half day of school on the day of a practice or game for any reason other than a family emergency such as a death or a medical emergency with an immediate family member or on a school activity, they may not attend practice or play in the game.
7. Because developing the quality of commitment is a major goal of the program, student-athletes who miss the practice before a game, at the coach's discretion, may not start in the next game. Student-athletes who miss an excessive amount of practices may be removed from the team. The coach will specify what is excessive at the beginning of the season.
8. Coaches have the prerogative to play student-athletes as they see fit to be competitive. This means that student-athletes may not necessarily have equal playing time.
9. Because one of the purposes of the athletic program is to develop Christ-like character, especially in the area of self-control, any student-athlete who displays temper or disrespect on the playing field must be removed from the game. He/she may return to the game at the coach's discretion.
10. If students who are not members of the team wish to attend an overnight out-of-town tournament, a parent or a responsible adult must accompany them.

Chaperones for the team will not be responsible for students who are not on the team.

11. Parents of student-athletes must assume the following responsibilities:
 - a. They must take their turn at the admission/concession stand.
 - b. They must take their turn at cleaning the gym following games.
 - c. A schedule will be given to families early in the season. If you are unable to fulfill your obligations for any reason, please find another parent who can replace you.
12. Because CCS must utilize other gyms for practice, parents should be responsible for transporting their athletes to practice. Do not assume that another parent will take responsibility for your child. Parents may certainly work out a rotating schedule that meets their transportation needs.
13. Parents, student athletes, and other CCS fans are expected to represent the school in a Christ-like manner at all sporting events. This includes:
 - a. Being respectful to officials and other fans,
 - b. Being respectful to the other team, and following the guidelines of the school where the game is held
 - c. Parents and fans are encouraged to hold one another accountable in this area.
 - a. Violators of this policy may be asked to leave the game.
14. All student-athletes participating on sports teams shall follow the spirit of the regular school dress code in the choosing of uniform sizes and the wearing of uniform clothing. Therefore, unnecessarily short shorts and skirts are not appropriate. Likewise, no undergarments should show when an athletic uniform is being worn. In addition, any student-athlete who does not feel comfortably modest in standard-issue, sports uniform item will be given the option of wearing another, similar item. Uniform substitutions must be approved in advance by the team's coach, and must not inhibit game play or violate game rules or conditions. (Substitution Example: A girl playing volleyball who does not feel comfortable wearing the standard-issue Lycra shorts would be allowed to wear longer, looser fitting shorts so long as the color was appropriate, and the length didn't inhibit game play.) Student-athletes who show up to a game in a uniform that violates this policy, as determined by the coach and or the administrator, will not be allowed to participate in that event.
15. Student-athletes must turn in all uniforms before receiving their final report card for the year or their diploma if a senior. Uniforms must be returned in the same condition in which they were issued. If not, the student-athlete will be required to pay for the uniform.
16. All student-athletes must receive a physical PRIOR to beginning practices for any sport.
17. Student-athletes who leave a practice or game due to a major injury must have a written doctor's release to return.
18. Student-athletes will be required to pay a fee for each sport in which they participate.

NOTE: "Student-athlete" refers to any student playing on any sports team sponsored by CCS, any student cheering on the cheerleading squad, or any student acting in an official capacity associated with the athletic program.